


CITY OF WEST DES MOINES
MEMORANDUM

TO: Board of Adjustment

FROM: Kara Tragesser, AICP, Development Services 

DATE: November 19, 2014

RE: Item 3a. – Sacred Heart School Variance and Permitted Conditional Use

Staff requests that the Board of Adjustment defer the public hearing for the Sacred Heart School variance and permitted conditional use permit requests to their December 3, 2014, meeting. The applicant and staff will use the time to continue to work on the storm water management plan and traffic study.